

**TOWN OF COLUMBIA
ORGANIZATIONAL TOWN BOARD MEETING
JANUARY 3, 2012**

The Town of Columbia Town Board held an organizational meeting January 3, 2012, at the town building.

MEMBERS PRESENT: Supervisor Weiss, Councilmen Buddle, Keeler, and Teletnick.

MEMBERS ABSENT: Councilman Burke

OTHERS PRESENT: Pat Woytowich, Clerk; Shelly Burke, Tax Collector

Supervisor Weiss called the meeting to order at 7:30 P.M.
Pledge of Allegiance

Supervisor Weiss read the following:

1. Official banks-newspaper- mileage
 - a. Official newspaper - The Evening Telegram
 - b. Banks:
 1. Supervisor- NBT / Bank of Cooperstown
 2. Town Justice - NBT
 3. Town Clerk - NBT
 4. Tax Collector - NBT
 - c. Mileage rate for personal vehicles used for town business-(\$.40 per mile)

2. Elected officials - amount budgeted-pay schedule
 - a. Highway Superintendent- \$40,000.00 per annum, bi-weekly
 - b. Supervisor-\$7,450.00 per annum, bi-weekly
 - c. Board members-\$1,450.00 per annum, quarterly
 - d. Justice-\$7,100.00 per annum, bi-weekly
 - e. Town Clerk-\$10,700.00 per annum, bi-weekly
 - f. Tax Collector- \$1,800.00 per annum, quarterly

3. Appointments - Amount budgeted-Pay schedule-Term
 - a. Budget officer -George Weiss -\$700.00 per annum-yearly (1/1/12-12/31/12)
 - b. Codes Enforcer- Mitchell VanWinkler - \$4,200 per annum-quarterly-(1/1/12-12/31/12)
 - c. Zoning Enforcement Officer- Mitchell VanWinkler -\$1,800.00 per annum-bi-yearly-(1/1/12-12/31/12)
 - d. Health Officer- Matthew Feldman, RN- \$150.00 per annum-(1/1/12-12/31/12)
 - e. Historian - Donna Rubin -\$300.00 per annum-(1/1/12-12/31/12)
 - f. Marriage Officer- Pat Woytowich-(1/1/12-12/31/12)
 - g. Registrar of Vital Statistics- Pat Woytowich-\$700 per annum-yearly-(1/1/12-12/31/13)
 - h. Town Attorney- Pat Quinn -\$100 per hour-monthly-(1/1/12-12/31/12)
 - i. Court Clerk - Janet Elliott -\$2,700 per annum- bi-weekly -(1/1/12-12/31/12)
 - j. Planning Board-\$400.00 each member (5)-yearly
 - Secretary / additional \$450, Chairman / additional \$500
 - Re-appoint LaMott Smith 1/1/12-12/31/16
 - Appoint John Murtha, Chairman -(1/1/12-12/31/12)
 - Appoint Paul Kidder, Secretary -(1/1/12-12/31/12)
 - Appoint Donna Rubin as alternate member -(1/1/12-12/31/12)(John Murtha; Paul Kidder; Lamott Smith; Ron Bayzon; Bruce Learned)
 - k. Garbage-Contract – Wheelock Disposal Service- \$383.64 / yearly
 - l. Dog Control Officer- David Weiss - \$2,200 per year-quarterly -(1/1/12-12/31/12)
 - Town Veterinarian - Dr. Fisher
 - m. Deputy Supervisor - Theodore Teletnick - (1/1/12-12/31/12) Appointment per Supervisor Weiss
 - n. Deputy Town Clerk/Registrar-Lisa Valentine -(1/1/12-12/31/13) Appointment per Town Clerk

- o. Assessor - Contract- Herkimer County Real Property Tax Agency-\$15.00 per parcel/plus expenses- quarterly

- p. P. Brown Hall Monitor-Pat Woytowich -\$9.00- per use, plus mileage - yearly
q. Deputy Highway Superintendent - Bruce Learned - \$750.00 per year-bi-yearly -(1/1/12-12/31/12)
Appointment per Aaron Smithson, Highway Supt.
r. Town Bookkeeper -Donna Wells- \$6,300.00 per year-bi-weekly-(1/1/12-12/31/12)
Appointment per Supervisor Weiss
s. Zoning Board of Appeals: \$500.00, member; \$700.00, Secretary; \$800.00, Chairman.
Re-Appoint David Weiss (1/1/12-12/31/14)
Deborah Kidder, Sec. (1/1/11-12/31/13)
Vacancy, (1/1/10-12/31/12)
Appoint Gary Southard as alternate -(1/1/12-12/31/12)
t. Board of Review - \$175.00 each / Chairman \$225.00
Chairman: Jeffrey Shaw (10/1/07-9/30/12); Members David Weiss (04/14/11-9/30/14)
Lee Sterling (10/1/10-9/30/15)
u. Web-Master - Brian Keeler - \$500.00 per year/bi-annually-(1/1/12-12/31/12)

4. Highway

- a. Top pay \$14.75 with \$.50 per hour increase for anyone with 5 years in department
b. Procurement Policy - maximum amount Highway Supt. can spend without Town Board approval -\$2,000.00

5. Dog pound-Herkimer County Humane Society

6. Regular monthly meetings at Columbia Town Building, 2nd Thursday of the month, 7:30 P.M./or as scheduled

7. Insurance: General Insurance, NYMIR--Health Plan, CD/CHP

Workman's Comp.,Comp. Alliance--NYS Disability, First Rehabilitation Life

A **motion** was made by Councilman Teletnick, seconded by Councilman Keeler, to adopt the following **resolution #12-01**:
The Town of Columbia Town Board, Herkimer County, New York, hereby adopts joint and several resolutions of each and every item presented.

VOTE: Buddle, aye; Keeler, aye; Teletnick, aye; Weiss, aye
Absent: Burke

A **motion** was made by Councilman Keeler, seconded by Councilman Buddle, to adopt the following **resolution #12-02**:

RESOLVED: The Town of Columbia Town Board hereby authorizes the following 2011 Budget transfers:

Transfer from: A-1990.4 Contingent account \$1,885.92

To: A-9010.8 NYS Retirement \$1,585.92
A-5010.4 Hwy. Supt. Contractual \$50.00
A-8010.14 Zoning Commission \$250.00

From: DA-5140.1 Misc. Brush & Weeds P.S. \$886.87

To: DA-5112.2 Capital Outlay CHIPS
Increase line PN1621.4 to \$453.00

VOTE: Buddle, aye; Keeler, aye; Teletnick, aye; Weiss, aye
Absent: Burke

Regular January meeting will be held January 12th 7:30 p.m.

A **motion** was made by Councilman Keeler, seconded by Councilman

Teletnick, to adjourn. The meeting was adjourned at 8:11 P.M.

Respectfully submitted,

Town Clerk

Supervisor

Councilman

Councilman

Councilman

Councilman