

**TOWN OF COLUMBIA  
ORGANIZATIONAL TOWN BOARD MEETING  
JANUARY 7, 2010**

The Town of Columbia Town Board held an organizational meeting January 7, 2010.

MEMBERS PRESENT: Supervisor Weiss, Councilmen Buddle, Keeler, Lynch, and Teletnick.

MEMBERS ABSENT: None

OTHERS PRESENT: Pat Woytowich, Clerk; Highway Supt., Aaron Smithson; John Skinner, Justice; Cindy Latt, Court Clerk; Donna Wells, Bookkeeper; Mitchell VanWinkler, Codes/Zoning Officer (8 pm);  
2 student residents of the town

Supervisor Weiss called the meeting to order at 7:31 p.m. with the pledge of allegiance.

Supervisor Weiss read the following items:

1. Official banks-newspaper- mileage
  - a. Official newspaper - The Evening Telegram
  - b. Banks:
    1. Supervisor- NBT / Bank of Cooperstown
    2. Town Justice - NBT
    3. Town Clerk - NBT
    4. Tax Collector - NBT
  - c. Mileage rate for personal vehicles used for town business- (\$.40 per mile)
2. Elected officials - amount budgeted-pay schedule
  - a. Highway Superintendent- \$38,000.00 per annum, bi-weekly
  - b. Supervisor-\$7,150.00 per annum, bi-weekly
  - c. Board members-\$1,450.00 per annum, quarterly
  - d. Justice-\$6,800.00 per annum, bi-weekly
  - e. Town Clerk-\$8,450.00 per annum, bi-weekly
  - f. Tax Collector- \$1,800.00 per annum, quarterly
3. Appointments - Amount budgeted-Pay schedule-Term
  - a. Budget officer -George Weiss -\$700.00 per annum-yearly-(1/1/10-12/31/10)
  - b. Codes Enforcer- Mitchell VanWinkler - \$4,200 per annum-quarterly-(1/1/10-12/31/10)
  - c. Zoning Enforcement Officer- Mitchell VanWinkler -\$1,800.00 per annum-bi-yearly-(1/1/10-12/31/10))
  - d. Health Officer- Matthew Feldman, RN- \$150.00 per annum-(1/1/10-12/31/10)
  - e. Historian - Donna Rubin -\$500.00 per annum-(1/1/10-12/31/10)
  - f. Marriage Officer- Pat Woytowich-(1/1/10-12/31/10)
  - g. Registrar of Vital Statistics- Pat Woytowich-\$700 per annum-yearly-(1/1/10-12/31/11)
  - h. Town Attorney- Pat Quinn -\$100 per hour-monthly -(1/1/10-12/31/10)
  - i. Court Clerk - Cindy Latt -\$2,700 per annum- quarterly -(1/1/10-12/31/10)
  - j. Planning Board-\$400.00 each member (5)-yearly  
Secretary / additional \$450, Chairman / additional \$500  
Re-appoint John Murtha 1/1/10-12/31/14  
Appoint John Murtha, Chairman -(1/1/10-12/31/10)  
Appoint Paul Kidder, Secretary -(1/1/10-12/31/10)  
Appoint Donna Rubin as alternate member -(1/1/10-12/31/10) (John Murtha;  
Paul Kidder; Lamott Smith; Ron Bayzon; Bruce Learned)
  - k. Garbage-Contract -Value Waste Service- \$367.08 / yearly

- l. Dog Control Officer- David Weiss - \$2,200 per year-quarterly -(1/1/10-12/31/10) Town Veterinarian - Dr. Fisher
- m. Deputy Supervisor - Theodore Teletnick- 1 year appointment -(1/1/10-12/31/10)  
Appointment per Supervisor Weiss
- n. Deputy Town Clerk/Registrar-Lisa Valentine -(1/1/10-12/31/11) Appointment per Town Clerk
- o. Assessor - Contract- Herkimer County Real Property Tax Agency-\$15.00 per parcel/plus expenses- quarterly
- p. P. Brown Hall Monitor-Pat Woytowich -\$9.00- per use, plus mileage - yearly
- q. Deputy Highway Superintendent - Bruce Learned - \$750.00 per year-bi-yearly -(1/1/10-12/31/10)  
Appointment per Aaron Smithson, Highway Supt.
- r. Town Bookkeeper -Donna Wells- \$6,000.00 per year-bi-weekly-(1/1/10-12/31/10) Appointment per Supervisor Weiss
- s. Zoning Board of Appeals: \$500.00, member; \$700.00, Secretary; \$800.00, Chairman.  
David Weiss (1/1/09-12/31/11)  
Deborah Kidder, Sec. (1/1/08-12/31/10)  
Vacancy, (1/1/10-12/31/12)  
Appoint Gary Southard as alternate -(1/1/10-12/31/10)
- t. Board of Review - \$175.00 each / Chairman \$225.00  
Chairman: Jeffrey Shaw (10/1/07-9/30/12); Members Peter Weiss (10/1/09-9/30/14)  
Lee Sterling (10/1/05-9/30/10)
- u. Web-Master - Brian Keeler - \$500.00 per year/bi-annually-(1/1/10-12/31/10)
- v. Grant writer / flood plane adm. – John Murtha-(1/1/10-12/31/10)
- w. Zoning Commission: Chairman \$500, Members \$250  
Deborah Kidder, Chr.; Robert Butterfield, William Forster, Bruce Learned, John Murtha,

members

4. Highway

- a. Top pay \$14.50 with \$.50 per hour increase for anyone with 5 years in department
- b. Procurement Policy - maximum amount Highway Supt. can spend without Town Board approval -\$2,000.00

5. Dog pound-Herkimer County Humane Society

6. Regular monthly meetings at Columbia Town Building, 2nd Thursday of the month, 7:30 P.M./or as scheduled

7. Insurance: General Insurance, NYMIR--Health Plan, MVP Health Care, Inc.--

Workman's Comp., Comp. Alliance--NYS Disability, First Rehabilitation Life

A **motion** was made by Councilman Teletnick,, seconded by Councilman Keeler, to adopt the following **resolution #2010-01**:

**RESOLVED:** The Town of Columbia Town Board, Herkimer County, New York, hereby adopts joint and several resolutions of each and every item presented.

**VOTE:** Buddle, aye; Keeler, aye; Lynch,, aye; Teletnick, aye; Weiss, aye.

The Board audited the 2009 books of the Supervisor, Clerk, Justice and Tax Collector.

The Supervisor closed the organizational meeting and opened the regular meeting.

**REGULAR TOWN BOARD MEETING  
JANUARY 7, 2010**

A **motion** was made by Councilman Keeler, seconded by Councilman Teletnick, to accept the minutes of 12/10/09.

**VOTE:** All members voted aye.

A **motion** was made by Councilman Teletnick, seconded by Councilman Lynch, to accept the Supervisor and Town Clerk monthly reports.

**VOTE:** All members voted aye.

**REPORTS:** Mitch VanWinkler, Codes/Zoning Officer, presented his yearly report to the board.

**BILLS:** The Board audited the monthly bills. A **motion** was made by Councilman Buddle, seconded by Councilman Teletnick, to accept the following bills:

General Fund, #1 - #18 for \$ 4,670.68  
Trust & Agency, #1 for \$ 401.80  
Highway, Item 1, #1 for \$ 1,736.21  
Highway, Item 3, #1 - #6 for \$ 1,503.01  
Highway, Item 4, #1 - #10 for \$ 37,422.09

**VOTE:** All members voted aye.

**DEPARTMENT REPORTS:**

-HIGHWAY: Aaron reported that

- Highway crew has been busy
  - Minor repairs and maintenance being done to plows as needed
  - Contacted the County due to water problem on Columbia Center Road and Elizabethtown Road. Mr. Rathbun sent a crew up and problem has been corrected.
- Ferguson Fuel has begun delivering fuel and has serviced the boilers.

**CORRESPONDENCE:**

- Supervisor received notice from Herkimer County Real Property Tax Service that County raised income limit from \$13,000 to \$15,000
  - Letter from HCSWCD requesting donation for envirothon. Voucher for \$100 will be submitted next month
- Association of Towns letter regarding annual meeting read

**OLD BUSINESS:**

- Dog restrain local law discussed briefly. Further discussion next month
- Discussion on rest rooms being handicap accessible

**NEW BUSINESS:**

Supervisor Weiss stated that the County Supervisor's next meeting is January 21<sup>st</sup> if anyone is interested in attending with him.

**DISCUSSION:** Route 28 commercial zone briefly discussed.  
Next meeting February 11<sup>th</sup>.

A **motion** was made by Councilman Keeler, seconded by Councilman Buddle, to adjourn. The meeting was adjourned at 9:06 P.M.

Respectfully submitted,